

FILED

OCT 9 2018

## APPROPRIATION NO. 11, 2018

CITY CLERK

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2018.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

	<u>AMOUNT REQUESTED</u>	<u>AMOUNT APPROPRIATED</u>
FROM: Fire Prevention N/R #0750-0000	\$6,000.00	\$6,000.00
TO: Purchase of Equipment #0750-0000-04-444.010	\$2,000.00	\$2,000.00
Public Relations #0750-0000-03-439.190	\$4,000.00	\$4,000.00
<b>TOTAL:</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>

Introduced by: O. Earl Elliott O. Earl Elliott, Councilman

Passed in open Council this 6<sup>th</sup> day of December, 2018.

Curtis DeBaun IV Curtis DeBaun IV, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 7 day of December, 2018.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 7<sup>th</sup> day of December, 2018.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

# REQUEST FOR ADDITIONAL APPROPRIATION

(For Approval by Mayor, Controller, and City Council)

This form is to be used when a department needs additional monies for a depleted line item or account. This form is also used for appropriations required by certain N/R accounts.

If a Department has sufficient monies in other line items to cover the funds needed in the depleted line item, a transfer of those monies should be made rather than an appropriation of new money.

DEPARTMENT or FUND Fire Pension Non-Retry DATE 9-21-18  
(0780)  
FUND FROM WHICH APPROPRIATION IS TO BE MADE D7SD-DDDD

	<u>Dept or Fund</u>	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
TO:	<u>0000</u>	<u>04-444,010</u>	<u>Purchase of Equip</u>	<u>\$2000.00</u>
TO:	<u>0000</u>	<u>03-439,190</u>	<u>Public Relations</u>	<u>\$4000.00</u>
TO:	_____	_____	_____	\$ _____
TO:	_____	_____	_____	\$ _____

Total Amount to Be Appropriated \$6000.00

Department Head Approval  
(Forward to Mayor)

Signature

Date: 9-24-18

Mayoral Approval:  
(Forward to Controller)

Signature

Date: 9-24-18

Controller Approval:  
(Forward to Legal)

Signature

Date: 9/25/18

Received by Legal:

Date

SEP 24 2018

Appropriation # 11

CITY LEGAL

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this appropriation. Such information should include the specific services or products you intend to purchase.

SEP 25 2018

CITY LEGAL

Revised July 2010

# *City of Terre Haute*

## **FIRE DEPARTMENT**

Bureau of Fire Prevention  
25 Spruce St.  
Terre Haute, IN 47807  
812-244-2803-Main Line  
812-244-2860-Bureau of Fire Prevention  
812-244-2710-Office  
812-234-0924-Facimile  
812-208-2961-Mobile



**Duke A. Bennett**  
Mayor

**Norman E. Loudermilk, CFI, CFEI, CVFI, CII**

*Assistant Chief/Fire Marshal*

[Norm.Loudermilk@terrehaute.in.gov](mailto:Norm.Loudermilk@terrehaute.in.gov)

RE: Appropriations from the Fire Prevention Non-Reverting Account

To All,

Greetings! This memo is an explanation for a request that I have filed for appropriations from the Terre Haute Fire Prevention Non-Reverting fund into two different line items. Currently we have over \$22,000.00 in that fund.

The first line item is for the Purchase of Equipment for \$2,000.00. This will be used for the purchase of public relation material and marketing material used for Fire Prevention activities. We may purchase a banner, table, table skirting, pennants, and a 10' X 10" pop up shelter.

The second line would be Public Relation for \$4,000.00 for all of the fire prevention material that we have been using and will continue to use throughout the year for public education.

If you have any questions please feel free to contact me.

Thank you,

**Norman E. Loudermilk, CFI, CFEI, CVFI, CII**

*Assistant Chief/Fire Marshal*



Division of Inspections/Prevention/Investigations  
25 Spruce St.  
Terre Haute, IN 47807  
812-244-2860-Division Main Line  
812-244-2710-Office  
812-234-0924-Facimile  
812-208-2961-Mobile